

May 5, 2022

Chairman Mayer called the **regular meeting** of the Branch County Road Commission to order at 9:24 AM, with Commissioner Travelbee, Commissioner Weigt, Manager-Clerk Miller and Superintendent Bell present. Guest present was Cathy Weigt

Absent: Commissioner Liaison Matthew

MOTION by Commissioner Weigt seconded by Commissioner Travelbee to approve the agenda. Motion Carried 3-0.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee; approve the **April 7, 2022** board minutes, as presented. Motion Carried 3-0.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee; monies be received as follows: Emmanuel Schwartz (Permit) \$50; Branch County (AR) \$500.42; Branch County (AR) \$1,424.60; Drain Comm. (AR) \$337.61; Coldwater Twp. (AR) \$224.98; Charter Comm. (Permit) \$200; Shimp Exc. (Permit) \$150; Copperwork Const. (Permits) \$1,225; Daniel Steury (Permit) \$200; Brian Hasty (Permit/culvert) \$303; Quincy Village (AR) \$565.36; Union Twp.(Gravel/sealcoat) \$7,165.47; Ovid Twp. (Sealcoat/const) \$81,485.02; Butler Twp. (Gravel) \$16,785.64; Frontier (Permits) \$400; Consumer Energy (Permit) \$200; 3A District Court (Sign Damage Reim) \$13; Branch County (AR) \$163.39; Sam Girod (Permit) \$50; Xerox (Refund) \$137.56; Benjamin Yoder (Permit) \$200; **Totaling \$111,781.05**. Motion Carried 3-0.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee, following the audit of bills and payroll, for payments **totaling \$467,518.21** is approved. Motion Carried 3-0.

Public Comment: Commissioner Mayer questioned Manager Miller on the procedure/policy when companies are caught operating without a permit. Per Miller, the permit costs are tripled when that company next applies for a permit. It was discussed and suggested that a policy be in place where costs are incrementally increased each time an additional violation occurs.

Manager-Clerk Miller discussed and reviewed the following information with the Board:

- A. Board Room Calendar
- B. Radio System Installation (Installation started on Monday, 5/2/22, and are scheduled to be completed by 5/13/22)
- C. Processing Gravel at Brown Pit (Wrapping up production and moving to the next pit this week. Have produced around 25,000 tons at an approximate cost of \$5.00 per ton. Production is going better than expected)
- D. Nominations to the CRA Negotiating Committee (Jay Miller has been appointed as a member of the CRA Negotiating Committee)
- E. Equipment Upgrades at the Central Pit Asphalt Plant (The plant is now in operation. The equipment and installation went well)
- F. MTF Sources (Manager Miller reviewed a graph supplied the the CRA outlining MTF funding sources)

MOTION by Commissioner Weigt, seconded by Commissioner Travelbee to approve the following contracts: Butler Twp – 14.88 miles of gravel projects (2022 prices will be honored if Butler Twp project not completed until 2023); Union Twp – 1.0 miles of gravel projects and 1.78 miles of sealcoating; Gilead Twp – 3.84 miles of sealcoating. Motion Carried 3-0

MOTION by Commissioner Weigt, seconded by Commissioner Travelbee to approve the variance request for both an 8” Sanitary and 8” Water Line Across North Willowbrook Road. Motion Carried 3-0

MOTION by Commissioner Travelbee seconded by Commissioner Weigt for adjournment with no further business to come before the Board. Motion Carried 3-0.

The meeting closed at 10:20 a.m.

Robert Mayer, Chairman

Steve Weigt, Member

Randy Travelbee, Member

Jay Miller, Manager-Clerk