

January 13, 2022

Chairman Mayer called the **regular meeting** of the Branch County Road Commission to order at 9:20 AM, with Commissioner Travelbee, Commissioner Weigt, Commissioner Liaison Matthew, Manager-Clerk Miller and Superintendent Bell present. Guests present were Cathy Weigt, Roger Black and Don Reid, The Daily Reporter.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee to approve the agenda. Motion Carried 3-0.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee, that Robert Mayer be elected **Chairman** of the Branch County Road Commission for the year **2022**.
Motion Carried 3-0

MOTION by Commissioner Travelbee seconded by Chairman Mayer, that Steve Weigt be elected **Vice-Chairman** for the Branch County Road Commission for the year **2022**. Motion Carried 3-0

MOTION by Commissioner Weigt seconded by Commissioner Travelbee; approve the **December 16, 2021** board minutes, as presented. Motion Carried 3-0.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee; monies be received as follows: Frontier (Permit) \$300; Kalvyn Bowdish (Permit) \$50; Jason Gilchrist (Permit) \$50, 3A District Ct (Sign Damage) \$13; Oved Twp., (Const) \$8,574.71; BC Parks Dept. (AR) \$17,032.65; 3A District St (Sign Damage) \$35; Colon Comm Schools (AR) \$1,778.65; Frontier (Permit) \$150; Mike Thompson (Permit) \$50; Charter Comm. (Permit) \$200; Consumer's Energy (Permit) \$200; Branch County (AR) \$66.72; Great Lakes Structures (Permit) \$50; Great Lakes Structures (Permit) \$100; Consumers Energy (Permit) \$200; All State Crane (Permit) \$25; Excell Paving (Permit) \$50; AT&T (Permit) \$250; G&DWood Products (Timber Kozlowski Pit) \$17,500; Jody Farris (Permit) \$100; **Totaling \$46,775.73**. Motion Carried 3-0.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee, following the audit of bills and payroll, for payments **totaling \$170,638.51 for week ended 12/30/21 and \$194,265.54 for week ended 1/13/22** is approved. Motion Carried 3-0.

Public Comment:

- Roger Black, a camper at Angel Cove Campground, had missed the public comment portion of the Parks Department meeting, but was allowed to address the Road Commission Board with a list of his concerns at Angel Cove campground. Several items on his list had already been addressed during the Parks Department meeting. He thanked the Board for listening to campers concerns and addressing their issues.
- Commissioner Liaison Matthew commended the Board members on the spirit and enthusiasm they bring to the work they are doing on behalf of the Branch County citizens.

Manager-Clerk Miller discussed and reviewed the following information with the Board:

- A. Board Room Calendar
- B. Vehicle & Equipment Delivery (Manager Miller advised updated delivery estimates for purchases)
- C. Timber Profits received for Kozlowski Pit
- D. Featured Article in the Cross Road Magazine (Will focus on the good relationship between Branch County Road Commission and Drain Commissioner)
- E. Demolition Schedules for the Old Barn at the New Pit (Demolition should be within next 2 weeks)
- F. Submitted the Michigan Air Emission Reporting System (MAERS) Data (2021 air quality levels lower than 2020 – levels remain below the State Minimum/maximum standard)
- G. SE Council Meeting at Calhoun County, February 7, 2022, need RSVP? (Mayer, Weigt, Miller will try to attend)
- H. CRA 2022 Highway Conference and Road Show, March 8-10, RSVP? (Weigt – Road Show only, Travelbee will try to attend. Board encouraged sending some employees)

MOTION by Commissioner Weigt, seconded by Chairman Mayer, that pursuant to Act No. 267, Michigan Public Acts of 1976, authorization be given to Chairman Mayer to sign the **Notice of Public Meetings** for **2022**, which will be filed with the Branch County Clerk's Office. (**SEE ATTACHED**)

Upon roll call vote the results were as follows:

Yes – Mayer, Travelbee, Weigt – 3

No – 0

MOTION CARRIED

MOTION by Commissioner Weigt seconded by Commissioner Travelbee, that the Branch County Road Commission Board of Road Commissioners, authorize all members to attend any **“Special Meetings” or “Official Business”** events, as may be required **during 2022**.

Upon roll call vote the results were as follows:

Yes – Mayer, Travelbee, Weigt – 3

No – 0

MOTION CARRIED

MOTION by Commissioner Weigt seconded by Commissioner Travelbee, that authorization be given for **Business Year 2022, to use the Optional Transfer**, and if needed, to apply through the Michigan Department of Transportation, **to use the Emergency Transfer of Motor Vehicle Highway Funds**. These transfers to be done from Local Road Funds to Primary Road Funds, or Primary Road Fund to Local Road Funds.

Upon roll call vote the results were as follows:

Yes – Mayer, Travelbee, Weigt – 3

No – 0

MOTION CARRIED

MOTION by Commissioner Weigt seconded by Commissioner Travelbee, to authorize Manager Miller to implement and lift **weight restriction requirements as needed, during 2022**.

Upon roll call vote the results were as follows:

Yes – Mayer, Travelbee, Weigt – 3

No – 0

MOTION CARRIED

Manager Miller provided an update on salt use so far this season and expected salt use for the remainder of the winter season.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee to set a bid date of February 10, 2022 for the following items:

- A. Pavement Markings
- B. Asphalt Cement/Emulsions
- C. Cold Patch
- D. Culvert Pipe, Bands, Other Bridge & Culvert Materials
- E. Natural or Slag Course Aggregate, 31A

Motion Carried 3-0

Manager Miller presented Policy # 33 for the New Trainee Program for the Board to review. It was discussed and suggested that an attorney be consulted on the matter of reimbursement for the CDL cost should a trainee leave before the contract is complete. A revised policy will be presented to the Board at a later meeting.

MOTION by Commissioner Weigt seconded by Commissioner Travelbee to move forward with Quote# 47250 from J&K Communications, Inc for the 700/800 MHz Mobile Upgrade. Motion Carried 3-0

MOTION by Commissioner Weigt seconded by Commissioner Travelbee for adjournment with no further business to come before the Board. Motion Carried 3-0.

The meeting closed at 10:20 a.m.

Robert Mayer, Chairman

Steve Weigt, Member

Randy Travelbee, Member

Jay Miller, Manager-Clerk